

NOTICE OF INTENT TO ISSUE A REQUEST FOR QUALIFICATIONS FOR  
PROFESSIONAL ON-CALL TYPE ENGINEERING DESIGN SERVICES  
900-RFQ-1703

The Arkansas Department of Parks and Tourism, State Parks Division, is soliciting responses from qualified consultants to provide professional engineering design services as defined by the Arkansas Department of Finance and Administration's Division of Building Authority's Minimum Standards and Criteria (DBA MSC):

On-Call Type Engineering Design Services for construction and repair/renovation projects at selected state parks within the system.

Professional Services required include but are not limited to: Review of Agency's Program and Budget, Code Analysis, Cost Estimating, Schematic Design, Design Development, Construction Document Development; Regulatory Agency Review Submittals; Advertisement and Bidding, Contract Administration, Project Observations, and Project Closeout.

A detailed request for qualifications (RFQ) package will be provided to interested parties outlining the submittal requirements and selection methodology. Submittals shall include, but are not limited to, description of general and specific experiences related to the proposed projects, a list of current contracts with state agencies and higher education institutions in Arkansas, proof of professional and general liability insurance, firm size and description of personnel, resumes of key personnel directly involved with the contract, and proof of registration or licensing by the appropriate bonds in Arkansas. Responses received for the RFQ will be used to screen prospective consultants and select finalists for interview in accordance with the Division of Building Authority's Minimum Standards and Criteria § 2-106. ASP reserves the right to negotiate fees on a percentage basis, lump sum basis or an hourly not-to-exceed basis on individual project assignments as appropriate for the contemplated work.

"The State of Arkansas supports equal opportunity in the participation in all areas of capital improvements; therefore minority and women's business enterprises are encouraged to participate."

The deadline for submitting detailed responses to this RFQ will be 4:00 PM CST, July 22, 2016

Interested parties may obtain a copy by contacting Kim Suggs at the following address and phone number:

Arkansas Department of Parks and Tourism, State Parks Division  
ATTN: Kim Suggs  
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Phone (501) 682-1633; Fax (501) 682-1199, or e-mail at [kim.suggs@arkansas.gov](mailto:kim.suggs@arkansas.gov).